

# BEST Tuition Agreement 2025-2026



Student Legal Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Last First Middle Suffix (Jr., Sr., etc.) (mm/dd/yyyy)

This agreement ("Agreement") is made and entered into by and between BEST Skills Academy ("BEST"), and the guardian(s) identified herein (the "Guardian(s)"), effective as of the date of signature.

WHEREAS, the Guardian(s) desire to enroll their child in BEST Skills Academy and BEST agrees to provide educational services to the child; and WHEREAS, the parties wish to set forth the terms and conditions of tuition payment for the educational services provided.

NOW, THEREFORE, the parties agree as follows:

1. This Agreement shall become effective upon the signature of the Guardian(s), upon acceptance by the Admissions Board of BEST Skills Academy, and upon payment of the non-refundable deposit of \$100.
2. This Agreement contains the full agreement of the parties and no representation or assurance, whether verbal or written, shall affect or alter the obligation of either party hereto.
3. Monthly tuition payments are due on or before the 15th day of the preceding month. For example, if the current month is November, tuition payment for this month must be submitted by October 15th.
4. A late fee of \$25 will be applicable to any installment received after the 15th day of the month. Additionally, any bank fees incurred by BEST will be included. It is important to note that failure to settle the late charge within 10 business days will regrettably result in the student being unable to attend their classes.
5. In the event that the student's fees are in arrears after 10 business days, the student will not be allowed to participate in classes until the fees in arrears are paid. Additionally, students with fees in arrears will not be issued official transcripts until the balance is paid in full.
6. In the event that fees remain in arrears and unpaid upon the published due date, and BEST retains an attorney and/or collection agency to collect monies due, the undersigned guardian(s) agree to pay reasonable attorneys' fees and collection agency costs.
7. This Tuition Agreement shall be interpreted and enforceable under the laws of the State of South Carolina. If any portion of this agreement is found to be unenforceable by a court of law, then the remainder of said agreement shall remain in full force and effect.
8. BEST reserves the right to terminate this Agreement at any time for cause, including but not limited to the failure of the Guardian(s) to comply with the terms and conditions of this Agreement.
9. The Guardian(s) acknowledge and agree that they have read this Agreement in its entirety, understand its terms and conditions, and agree to be bound by them.

\_\_\_\_\_ Initials \_\_\_\_\_ Date

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10. Tuition payments for parents opting for monthly payments will be **automatically drafted** from a designated bank account on the 15th day of the preceding month. Parents must provide valid bank account information and ensure sufficient funds are available. Any failure in payment due to insufficient funds will incur the applicable late fee and any additional bank fees as specified in Clause 4.

The below tables show the tuition due dates for each payment plan and the month that each payment covers.

Yearly Payment Plan	
Tuition Due by Date:	Covers Tuition for the Month Of:
7/15/25	August through May

Semester Payment Plan	
Tuition Due by Date:	Covers Tuition for the Month Of:
7/15/25	August through December
12/15/25	January through May

Monthly Payment Plan	
Tuition Due by Date:	Covers Tuition for the Month Of:
7/15/25	August
8/15/25	September
9/15/25	October
10/15/25	November
11/14/25	December
12/15/25	January
1/15/26	February
2/13/26	March
3/13/26	April
4/15/26	May

\_\_\_\_\_ Initials \_\_\_\_\_ Date

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## Late Tuition Payment

A late fee of \$25 will be applicable to any installment received after the 15th day of the month. Additionally, any bank fees incurred by BEST will be included. It is important to note that failure to settle the late charge within 10 business days will regrettably result in the student being unable to attend their classes. If there are three late tuition payments in a school year, guardians must arrange for automatic payment with BEST Skills Academy. If any auto draft fails, BEST Skills Academy will charge a \$40 fee.

## Insufficient Funds

If any payments are returned due to insufficient funds, BEST will charge a \$40 fee. In addition, all remaining payments for the school year must be made using guaranteed funds such as a cashier's check, Moneygram, Western Union, or similar methods.

## Withdrawal Process

In the event that extenuating circumstances require the withdrawal of a child from BEST, the Guardian(s) may initiate the process by notifying BEST in writing of their intent to withdraw the child. The Guardian(s) shall then complete and submit an official withdrawal form provided by BEST, return all school-owned materials, and remit a \$200 withdrawal fee. It would be greatly appreciated if a two-week notice can be given whenever possible.

## Transfer of Records

Once the withdrawal process is completed, BEST shall transfer the child's records to their new school, provided that all outstanding fees and charges owed to BEST have been paid in full.

## Agreement Termination

This agreement shall be subject to termination by either party at any time by mutual written agreement or provided that such termination shall take effect on the last day of the 2025/2026 school year, or such other date as may be agreed upon in writing by the parties.

\_\_\_\_\_ Initials \_\_\_\_\_ Date

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\*Both parties have agreed that the total cost of tuition will be \_\_\_\_\_.

\*Both parties have agreed that the parent will be responsible for paying \_\_\_\_\_.

\*Payment Plan: Annual  Semester  Monthly

\*Both parties have agreed that \_\_\_\_\_ will be provided by the South Carolina Education Scholarship Trust Fund Program.

### South Carolina Education Scholarship Trust Fund Program

Parents are responsible for ensuring that funds from the South Carolina Education Scholarship Trust Fund Program are properly transferred to BEST Skills Academy. In the event that BEST Skills Academy does not receive the scholarship funds, the parents will be responsible for the full tuition amount. Failure to secure or transfer the scholarship funds will result in the student being unable to continue attending BEST Skills Academy.

\_\_\_\_\_ (Initials) I hereby acknowledge and agree to abide by all policies outlined in the 2025/2026 BEST Skills Academy Parent/Student Handbook.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signature.

\_\_\_\_\_  
Signature (Parent/Guardian) Date

\_\_\_\_\_  
Signature (Parent/Guardian) Date

\_\_\_\_\_  
Administration Representative Date  
BEST Skills Academy